



# **QAC Decision List**

**Insulation KEYMARK**

**Vorword**

This decision list serves to improve and ensure the uniform certification procedure for awarding the KEYMARK within the framework of the European KEYMARK certification of thermal insulation products for buildings and industrial installations based on the Insulation KEYMARK Scheme Rules (Revision: 2.1 (2019-09-23)) and its relevant annexes.

It contains a specification of the procedure for individual sections of the relevant product standards and the Scheme Rules, which are to be bindingly applied by all third parties involved in the Insulation KEYMARK certification.

**DECISIONS**

**1 Topic** .....Error! Bookmark not defined.

<b>Decision No.1</b>
<b>Document:</b> INSULATION KEYMARK scheme rules 2_1 (2021-09)
<b>Section:</b> 7.8
<b>Background:</b> Extraordinary Inspection or Resampling within 4 weeks. It should be 6 weeks according to 7.6.4 section
<b>Decision:</b> To correct 7.8 Flow chart
<b>Proposed on:</b>
<b>Accepted by QAC on:</b> 14/09/2020

<b>Decision No. 2</b>
<b>Document:</b> Appendix D Scheme implementation rules (2020-09)
<b>Section:</b> 4.3
<b>Background:</b> Replace VDI by TIAQ as QAC secretariat
<b>Decision:</b>
<b>Proposed on:</b> 15/09/2021
<b>Accepted by QAC on:</b> 15/09/2021

<b>Decision No. 3</b>
<b>Document:</b> Appendix D Scheme implementation rules (2020-09)
<b>Section:</b> 4.3
<b>Background:</b> TIAQ is the new QAC secretariat
<b>Decision:</b> Add figure 2
<b>Proposed on:</b> 15/09/2021
<b>Accepted by QAC on:</b> 15/09/2021

<b>Decision No. 4</b>
<b>Document:</b> Appendix B (2019_04)
<b>Section: 4.1 (table 1)</b>
<b>Background:</b> Maximum Service Temperature (Flat EN 14706 or Pipe testing EN 14707) - Tolerance $\pm 0,5$ % deformation at a chosen temperature
<b>Decision:</b> Tolerance $\pm 1$ % deformation at a chosen temperature (equipment verification in comparative test)
<b>Proposed on:</b> 15/09/21
<b>Accepted by QAC on:</b> 15/09/21

<b>Decision No. 5</b>
<b>Document:</b> Apeendix E . Fees (2019-07)
<b>Section:</b> 1.3.1
<b>Background:</b> the 5 product/product group rule is confusing
<b>Decision:</b> to delete it  <b>1.3.1 For the Intended use: Thermal insulation for buildings</b> <b>Fee to be paid by the <u>manufacturer as legal entity and per certification body:</u></b> <ul style="list-style-type: none"> <li>- For each product type            1000 EURO per calendar year</li> <li>- For each sub-type                 200 EURO per calendar year</li> <li>    0 EURO in the case that less than     5 products/<del>product groups</del> are involved</li> </ul>
<b>Proposed on:</b> 30/03/2022
<b>Accepted by QAC on:</b> 30/03/2022

<b>Decision No. 6</b>
<b>Document:</b> Appendix B (2019-04)
<b>Section: 2</b>
<b>Background:</b> Insulation KEYMARK Dbase is not updated as it should.
<b>Decision:</b> to introduce a new sub-section 2.2 to reinforce the obligation of CB to update their certificates in the Dbase. (introduction of penalties for delay)
2.1 General 2.2 Insulation KEYMARK database

The KEYMARK website is the place where up to date information related to the Scheme is found. It includes a database with all valid KEYMARK certificates and the certified products.

Certification Bodies are obliged to keep the KEYMARK database updated by sending after any modification the KEYMARK database template provided by the KMO with their updated list of certified products list to KMO (email: info@keymark.eu and Insulation KEYMARK secretariat in cc).

As a minimum requirement, any Certification Body with certified products must at least send their list of certified products every 6 months (before the 1st of June and the 1st of December of every year). KMO (or Insulation KEYMARK secretariat) follows up and sends reminders to the Certification Bodies that do not report semesterly. An extra administration fee of 200 € will be charged by the Insulation KEYMARK secretariat to the concerned Certification Body if the list of valid certified products is not sent in the 15 days after the 2nd reminder.

**Proposed on:** 30/03/2022

**Accepted by QAC on:** 30/03/2022

#### **Decision No. 7**

**Document:** INSULATION KEYMARK scheme rules 2\_1 (2021-09)

**Section:** 7.9.2 KEYMARK Certificate

**Background:** Extension of the certificate validity to avoid out-of-date certificates if for any reason the confirmation process is not done after 2 years

**Decision:**

Extension of the certificate validity from 2 years to 4 years (3+1) introducing the rule that after the confirmation of validity on the 3rd year, the certification body shall issue a new certificate valid for 4 years from the issue date.

Modified text for the first paragraph of point 7.9.2:

When the factory unit and the product have passed the Initial Inspection and Initial Testing, the Certification Body shall issue a KEYMARK Certificate for the product. The KEYMARK Certificate is valid for 4 years from date of issue. Validity shall be confirmed every year. Companies need to maintain certification by continuously fulfilling the requirements of the scheme. The use of the KEYMARK Certificate can be discontinued according to the contractual relation with the certification body. After corroboration of conformity with the certified characteristics on the 3rd year, the certification body shall issue a new certificate with a 4 years validity again.

**Proposed on:** 19/06/2023

**Accepted by QAC on:** 19/10/2023